

ANGLO AMERICAN PLATINUM LIMITED
PROMOTION OF ACCESS TO INFORMATION ACT MANUAL

Published in terms of Section 51 of the Promotion of Access to Information Act 2 of 2000 (“the Act”)

Updated: February 2024 , Version 5

A copy of the manual will be available for inspection at the Head Office of Anglo American Platinum Limited and is available on the company’s website at www.angloamericanplatinum.com

INTRODUCTION

This manual is compiled in terms of the Promotion of Access to Information Act 2 of 2000 (“the PAIA Act”). The purpose of the PAIA Act is to address Section 32 (2) of the Constitution, which provides that any person has a right to gain access to any information held by a public or private body. If the record is requested from a private body the requester needs to prove that the record is required for the exercise or protection of a right.

In terms of the PAIA Act, Anglo American Platinum Limited (“AAPL” or “the Group”) is regarded as a “private body” and both the manual and requirements regarding access must be in compliance with the provisions of the PAIA Act relevant to private bodies.

The Protection of Personal Information Act, No. 4 of 2013 (the “POPI Act”) seeks to give effect to the constitutional right to privacy as contained in section 14 of the Bill of Rights. The POPI Act seeks to safeguard personal information by regulating the manner in which it may be processed by public and private bodies. The POPI Act provides that data subjects have the right to have their personal information processed in accordance with the conditions for the lawful processing of personal information, which are set out in the POPI Act. One of the requirements specified in the PAIA Act, is the compilation of an information manual that provides information which includes the types and categories of records held by a private body (this relates to the PAIA Act) as well as information relating to the processing of personal information (this relates to the POPI Act). The PAIA Act and the POPI Act are collectively referred to in this document as the “Acts”.

This document serves as AAPL’s manual in terms of the above mentioned Acts and provides information of the records held and the process that needs to be followed to request access to such records. The manual also provides information on the personal information processed by AAPL from time to time.

COMPANY OVERVIEW

AAPL, a public company incorporated in South Africa, is the world’s leading supplier of platinum group metals (PGMs), supplying customers with a range of mined, recycled and traded metal. PGMs comprise platinum, palladium, rhodium, ruthenium, iridium and osmium. Gold, nickel and copper are also extract PAIA Acted as part of the process.

The company is listed on the JSE Limited. Its mining, smelting and refining operations are based in South Africa. Elsewhere in the world, the group owns Unki Platinum Mine and smelter in Zimbabwe and has marketing operations mainly based in London and Singapore.

SCOPE OF THE MANUAL

The scope of this manual includes the following South African registered subsidiary companies:

- Anglo American Platinum Limited
- Anglo Platinum Management Services Proprietary Limited
- Atomic Proprietary Limited
- Blinkwater Farms 244 Proprietary Limited

- Matthey Rustenburg Refiners Proprietary Limited
- Micawber 146 Proprietary Limited
- Norsand Holdings Proprietary Limited
- Mogalakwena Platinum Limited
- Mogalakwena Solar Power Proprietary Limited
- Platmed Proprietary Limited
- Platmed Properties Proprietary Limited
- Precious Metals Refiners Proprietary Limited
- Rustenburg Base Metals Refiners Proprietary Limited
- Rustenburg Platinum Mines Limited
- Whiskey Creek Management Services Proprietary Limited

Section 51(1)(a)

ADMINISTRATION OF THE PAIA ACT

The Chief Executive Officer (CEO) of AAPL has duly authorised the contact person below to ensure that the requirements of the PAIA Act are administered in a fair, objective and unbiased manner:

Contact person: A Thaver
 Postal address: 144 Oxford Road, Rosebank, Johannesburg, 2196
 Physical address: 144 Oxford Road, Rosebank, Johannesburg, 2196
 Phone number: +27 (11) 638-0303
 Fax number: +27 (11) 638-2455
 Email: PlatinumCompliance@angloamerican.com/ Adelia.Thaver@angloamerican.com

Section 51(1)(b)

GUIDE FOR REQUESTERS ON HOW TO USE THE PAIA ACT

The Human Rights Commission (HRC) is responsible for compiling a guide that will facilitate ease of use of the PAIA Act for requesters. This Guide will be available from the South African Human Rights Commission. Please direct any queries to:

The South African Human Rights Commission:
 PAIA Unit
 The Research and Documentation Department
 Postal address: Private Bag 2700, Houghton, 2041
 Phone: +27 (11) 877-3600
 Fax: +27 (11) 403-0625
 E-mail: PAIA@sahrc.org.za
 Website: www.sahrc.org.za

The Information Regulator is required to update (and make available) a guide to include information required by persons wishing to exercise any right contemplated in the POPI Act. The updated guide will be available from the Information Regulator in the prescribed manner.

The Information Regulator (South Africa)
SALU Building, 316 Thabo Sehume Street, Pretoria
Ms. Mmamoroke Mphelo

Tel: 012 406 4818

Fax: 086 500 3351

inforeg@justice.gov.za

Section 51(1)(c)

AUTOMATIC AVAILABILITY OF CERTAIN RECORDS

Records lodged in terms of Government requirements with various statutory bodies, including the Registrar of Companies are available for inspection, purchase or copying.

Section 51(1)(d)

RECORDS AVAILABLE IN ACCORDANCE WITH OTHER LEGISLATION

Records are available in accordance with the following legislation:

- The Mine Health and Safety Act No. 29 of 1996;
- The Occupational Health and Safety Act No. 85 of 1993;
- The Hazardous Substances Act No. 15 of 1973;
- Mineral and Petroleum Resources and Development Act No. 28 of 2002
- The Stock Exchanges Control Act No. 1 of 1985;
- The Value-Added Tax Act No. 89 of 1991;
- Income Tax Act No. 58 of 1962;
- Companies Act No. 71 of 2008;
- Financial Markets Act 19 of 2012
- National Payment Systems Act No. 78 of 1998;
- Basic Conditions of Employment Act No. 75 of 1997;
- Employment Equity Act No. 55 of 1998;
- Customs and Excise Act No. 91 of 1964;
- Labour Relations Act No. 66 of 1995;
- Unemployment Insurance Act No. 30 of 1966;
- Financial Markets Control Act No. 55 1989;
- The Mutual Banks Act No. 124 of 1993;
- The Medical Schemes Act No. 131 of 1998;
- The Compensation for Occupational Injuries and Diseases Act No. 130 of 1993;
- The Atmospheric Pollution Prevention Act No. 45 of 1965;
- The Prescription Act No. 68 of 1969;
- The Second Hand Goods Act No. 23 of 1955;
- The Insolvency Act No. 24 of 1936;
- The Health Act No. 63 of 1977;
- The Road Transportation Act No. 74 of 1977;
- The Aviation Act No. 74 of 1962;
- The Professional Engineers Act No. 81 of 1968;
- The Land Survey Act No. 8 of 1997;
- The Protection of Personal Information Act 4 of 2013;
- Explosives Act No 26 of 1956;
- Explosives Act No 15 of 2003;
- National Environmental Management Act No 107 of 1998;

- National Environmental Management: Air Quality Act No 39 of 2004;
- National Environmental Management: Biodiversity Act No 10 of 2004;
- National Environmental Management: Integrated Coastal Management Act No 24 of 2008;
- National Environmental Management: Protected Areas Act No 57 of 2003;
- National Environmental Management: Waste Act No 59 of 2008;
- Disaster Management Act No 57 of 2002;
- National Water Act No 36 of 1998;
- Broad-Based Black Economic Empowerment Act No 53 of 2003
- Competition Act No 89 of 1998
- Conventional Penalties Act No 15 of 1962
- Apportionment of Damages Act No 34 of 1956
- Assessment of Damages Act No 9 of 1969; and
- Legislation which would ordinarily be considered applicable to the business of AAPL.

Section 51(1)(e)

RECORD SUBJECTS AND CATEGORIES

Chief Executive's Office

The Chief Executive's Office records comprise the following main categories:

- Statutory Records
- Administration Records
- Government Records
- Research Records
- Sponsorship Records

Corporate Finance

The Corporate Finance department provides specialist financial services to the Group. Corporate Finance records comprise the following main categories:

- Technical Records
- Departmental Administration Records
- Technical Publications
- Quoted Company Records

Group Tax

Group Tax provides advice to the Group on all aspects of taxation. Group Tax records comprise the following main categories:

- Tax Records
- Corporate, Subject and Country Records
- Administrative Records

Technical and Sustainability

This division provides technical and techno-business consulting and support services to the Group's operating companies and division. This division's records comprise the following main categories:

- Contracts and Agreements
- Accounting Records
- General Correspondence
- Technical, Engineering, Mining related, geophysical and Safety, Health and Environment (SHE) Records
- Project Services Records
- Drawing and Design Records
- Patent records
- Insurance Records
- SHE (Safety, Health and Environment) Assessment Records
- SHE Audit Reports
- Group SHE Records

Corporate Services

The Corporate Services department is involved in the overall management of the Group's properties and buildings. Corporate Services' records comprise the following main categories:

- General Transport and Administration Records
- Contracts and Agreements
- General Correspondence
- General Administration Records
- Building and Property Records

Anglo American Business Assurance Services (ABAS)

ABAS's purpose is to provide the Corporate Offices and Operations with independent assurance which evaluate the adequacy and effectiveness of controls and to provide management with reasonable assurance that the key risks are being managed to an acceptable level. ABAS records comprise the following main categories:

- General Administration Records
- General Correspondence
- Risk Management Records
- Audit Reports, which includes General Assurance, Operational Risk Assurance and Investigations, together with Supporting Working Papers.

Treasury and Investments

This division maintains financial and management accounts for the Group and provides back-office activities that support Integrated Treasury and Cash Management. This division's records comprise the following main categories:

- Accounting Records
- Investment Records

- General Correspondence
- Management Reports
- Treasury Dealing and Settlement Records
- Transactional Records
- VAT Records
- PAYE Records
- Tax Records
- Consolidation Records

Company Secretary

The Company Secretary provides company secretarial services to the Group. Company Secretary records comprise of the following main categories:

- Contracts and Agreements
- General Correspondence
- Minutes and Resolutions
- Share Registration Records
- Statutory Records

Corporate Communications

Corporate Communications provides public relations services to the Group and is responsible for all media and investor relations. Corporate Communications records comprise the following main categories:

- News Releases/Statements
- Media Cuttings

Human Resource (HR) Department

The Human Resource Department's primary objective is to develop and implement a competitive human resource strategy that will support the Group. Human Resource records comprise the following main categories:

- General Correspondence
- Employee Records
- General HR Policies and Procedures
- Training Records
- Pension Records
- Employee Benefit Records
- Labour Relations Records
- Statutory Records
- Employment Equity Records
- Contracts

Group Legal Department

The Group Legal department provides legal support and assistance to the Anglo American Group, including AAPL, in relation to all legal matters and/or material to the Group. The Group Legal department records comprise the following category:

- Correspondence
- Contracts
- Pleadings
- Memorandums
- Reports

Medical and Occupational Health Services

Medical provides general clinic services to Group employees and specialises in tropical disease research. Medical records comprise the following main categories:

- Accounting Records
- Medical Records
- Contracts and Agreements
- General Correspondence
- Medical Policies
- Minutes of Meetings
- Medical Reference Material
- Clinic Policies
- Employee Records
- Minutes of Meetings

Information Management (IM)

IM is responsible for developing, supporting and providing assurance on the implementation of IM policies, standards and best practice in the Group. IM records comprise the following main categories:

- General Correspondence
- Contracts and Agreements
- Operational Records
- Maps and Diagrams
- Asset Records
- Policy Records
- Finance Records

Land and Mineral Rights Management

- Title Deeds – Farm properties
- Title Deeds – Housing properties
- Notarial Lease Agreements (Long term leases that are notarially executed)

- Surface Rights Permits
- Servitudes
- Notarially executed Mining Rights
- Notarially executed Prospecting Rights
- Import Permit
- Export Permit and;
- Refinery Permit

Section 51(1)(e)

RECORD SUBJECTS AND CATEGORIES - SUBSIDIARIES

The following categories relating to the Group's wholly owned subsidiaries are:

- Accounting Records
- Contracts and Agreements
- General Correspondence
- Insurance Records
- Share Registration Records
- Secretarial Records
- Statutory Records
- Tax Records
- Employee Records
- Property Records
- Purchasing Records
- Geological Records

Section 51(1)(c)

PERSONAL INFORMATION

The purpose for which personal information is processed by AAPL and/or its subsidiaries will depend on the nature of the information. In general, personal information is processed by AAPL and/or its subsidiaries for business administration purposes including:

- To carry out actions for the conclusion or performance of a contracts
- To comply with obligations imposed by law;
- To protect the legitimate interests of the data subjects; or
- Where it is necessary for pursuing the legitimate interest of AAPL and/or its subsidiaries

The above list is non-exhaustive

Categories Of Data Subjects And Information - Section 51(1) (c) (ii)

AAPL and/or its subsidiaries process personal information relating to the following categories of data subjects and information:

Categories of Data Subjects

- Employees;
- Consultants;
- Contractors;

- Customers;
- Service providers;
- Suppliers;
- Directors;
- Shareholders;
- Other third parties with whom AAPL and/or its subsidiaries conduct business.

The above list is non-exhaustive.

Categories of Information

- In respect of natural persons, personal information may include: name, identifying number (identity or passport number), date of birth, citizenship, age, gender, race, marital status, language, telephone number(s), email address(es), physical and postal addresses, income tax number, banking information, disability information, employment history, medical records, background checks, fingerprints, CVs, education history, remuneration and benefit information, details related to employee performance and disciplinary procedures.
- In respect of juristic persons may include: name, registration number, tax information, contact details, physical and postal addresses, FICA documentation, BEE certificates, payment details (including bank accounts), invoices and contractual agreements.

The above lists are non-exhaustive.

Categories of Recipients to whom the Personal Information may be supplied - Section 51(1)(c)(iii)

The categories of recipients to whom AAPL may supply personal information will depend on the nature of the information. In general, such categories of recipients would include:

- Other companies in the Group;
- Service providers;
- Medical aid, pension or provident funds;
- Auditing and accounting bodies (internal and external);
- Third parties with whom AAPL and/or its subsidiaries have contracted for the retention of data;
- Relevant authorities, government departments, statutory bodies or regulators;
- A court, administrative or judicial forum, arbitration or statutory commission making a request in terms of the applicable laws or rules.

The above list is non-exhaustive.

Planned Transborder Flows of Personal Information - Section 51(1)(c)(iv)

AAPL and/or its subsidiaries envisage that they may transfer personal information to third parties or other companies in the Group, who are situated in a foreign country and such transfers would be subject to the relevant provisions of the POPI Act.

Information Security Measures - Section 51(1)(c)(v)

AAPL and/or its subsidiaries will strive to take appropriate, reasonable technical and organisational measures to secure the integrity and confidentiality of personal information in its possession or under its control.

Objection to the Processing of Personal Information by a Data subject Regulation 2 – POPI Regulations

A data subject may at any time object to the processing of his / her / its personal information (as contemplated in Section 11(3)(a) of the POPI Act) by completing Form 1 attached to this manual. The completed form must be submitted to the Data Protection Team using the contact details provided below.

Request for Correction or Deletion Of Personal Information – Regulation 3 – POPI Regulations

A Data Subject may request that his / her / its personal information be corrected or deleted (as contemplated in Section 24 of the POPI Act) by completing Form 2 attached to this manual. The completed form must be submitted to the Data Protection Team using the contact details provided below

Privacy Notice

For further information on how we handle your personal information, you can access the Anglo American Privacy Notice which is available [here](#).

Contact

The Data Protection Team is the primary point of contact for all queries relating to the use of your personal information, including requests to exercise your data subject rights or submit a complaint:

(e): dataprotection@angloamerican.com

Section 51(1)(e)

ACCESS REQUEST PROCEDURE

The purpose of this section is to provide requesters with sufficient guidelines and procedures to facilitate a request for access to a record held by AAPL.

It is important to note that an application for access to information can be refused in the event that the application does not comply with the procedural requirements of the PAIA Act. In addition, the successful completion and submission of an access request form does not automatically allow the requester access to the requested record.

Note:

If it is reasonably suspected that the requester has obtained access to the Group's records through the submission of materially false or misleading information, legal proceedings may be instituted against such requester.

Completion of Access Request Form

In order for the Group to respond to requests in a timely manner, the [Access Request Form](#) should be completed, taking due cognisance of the following *Instructions on Completion of Forms*:

- The [Access Request Form](#) must be completed in the English language.
- Type or print in BLOCK LETTERS an answer to every question.
- If a question does not apply, state "N/A" in response to that question.
- If there is nothing to disclose in reply to a particular question state "nil" in response to that question.

- If there is insufficient space on a printed form in which to answer a question, additional information may be provided on an additional folio.
- When the use of an additional folio is required, precede each answer thereon with the title applicable to that question.

Submission of Access Request Form

The completed [Access Request Form](#) must be submitted either via conventional mail, e-mail or fax and must be addressed to the contact person as indicated in Section 51(1)(a).

An initial, **non-refundable R57.00 request fee** is payable on submission. This fee is **not applicable** to Personal Requesters, referring to any person seeking access to records that contain their personal information.

Payment of Fees

Payment details can be obtained from the contact person as indicated in Section 51(1)(a) and payment can be made either via a direct deposit, by bank guaranteed cheque or by postal order (no credit card payments are accepted). Proof of payment must be supplied.

Note:

If the request for access is successful an **access fee** will be required for the search, reproduction and/or preparation of the record(s) and will be calculated based on the [Prescribed Fees](#). The access fee must be paid prior to access being given to the requested record.

Notification

Requests will be evaluated and the requester notified within 30 days of receipt of the completed Access Request Form. Notifications may include:

Notification of Extension Period (if required)

The requesters may be notified whether an extension period is required for the processing of their requests including:

- The required extension period, which will not exceed an additional 30 day period;
- Adequate reasons for the extension; and
- Notice that the requester may lodge an application with a court against the extension and the procedure, including the period, for lodging the application.

Payment of Deposit (if applicable)

The requester may be notified whether a deposit is required. A deposit will be required depending on certain factors such as the volume and/or format of the information requested, and the time required for search and preparation of the record(s). The notice will state:

- The amount of the deposit payable (if applicable); and
- That the requester may lodge an application with a court against the payment of the deposit and the procedure, including the period, for lodging the application.

Please note:

In the event that access is refused to the requested record, the full deposit will be refunded to the requester.

Decision on Request

If no extension period or deposit is required the requesters will be notified, within 30 days, of the decision on their requests.

If the request for access to a record is **successful**, the requester will be notified of the following:

- The amount of the access fee payable upon gaining access to the record (if any);
- An indication of the form in which the access will be granted;
- Notice that the requester may lodge an application with a court against the payment of the access fee and the procedure, including the period, for lodging the application.

If the request for access to a record is **not successful**, the requester will be notified of the following:

- Adequate reasons for the refusal (refer to [Third Party Information](#) and [Grounds for Refusal](#) below); and
- That the requester may lodge an application with a court against the refusal of the request and the procedure, including the period, for lodging the application.

Third Party Information

If access is requested to a record that contains information about a third party, the Group is obliged to attempt to contact this third party to inform them of the request. This enables the third party the opportunity of responding by either consenting to the access or by providing reasons why the access should be denied.

In the event of the third party furnishing reasons for the support or denial of access, our designated contact person will consider these reasons in determining whether access should be granted, or not.

Grounds for Refusal

The Group may legitimately refuse to grant access to a requested record that falls within a certain category. Grounds on which the Group may refuse access include:

- Protecting personal information that the Group hold about a third person (who is a natural person), including a deceased person, from unreasonable disclosure;
- Protecting commercial information that the Group holds about a third party or the Group (for example trade secrets: financial, commercial, scientific or technical information that may harm the commercial or financial interests of the organisation or the third party);
- If disclosure of the record would result in a breach of a duty of confidence owed to a third party in terms of an agreement;
- If disclosure of the record would endanger the life or physical safety of an individual;
- If disclosure of the record would prejudice or impair the security of property or means of transport;

- If disclosure of the record would prejudice or impair the protection of a person in accordance with a witness protection scheme;
- If disclosure of the record would prejudice or impair the protection of the safety of the public;
- The record is privileged from production in legal proceedings, unless the legal privilege has been waived;
- Disclosure of the record (containing trade secrets, financial, commercial, scientific, or technical information) would harm the commercial or financial interests of the Group;
- Disclosure of the record would put the Group at a disadvantage in contractual or other negotiations or prejudice it in commercial competition;
- The record is a computer programme; and
- The record contains information about research being carried out or about to be carried out on behalf of a third party or the Group.

Records that cannot be found or do not exist

If the Group has searched for a record and it is believed that the record either does not exist or cannot be found, the requester will be notified by way of an affidavit or affirmation. This will include the steps that were taken to try to locate the record.

Access Request Form

FORM C

REQUEST FOR ACCESS TO RECORD OF PRIVATE BODY
(Section 53(1) of the Promotion of Access to Information Act, 2000
(Act No. 2 of 2000)

[Regulation 10]

A. PARTICULARS OF PRIVATE BODY

The Head:

B. PARTICULARS OF PERSON REQUESTING ACCESS TO THE RECORD

- (a) The particulars of the person who requests access to the record must be given below.
- (b) The address and/or fax number in the Republic to which the information is to be sent must be given.
- (c) Proof of the capacity in which the request is made, if applicable, must be attached.

Full names and surname:

Identity number:

Postal address:

Fax number:

Telephone number:

E-mail address:

Capacity in which request is made, when made on behalf of another person:

C. PARTICULARS OF PERSON ON WHOSE BEHALF REQUEST IS MADE

This section must be completed *ONLY* if a request *for information* is made on behalf of *another* person.

Full names and surname:

Identity number:

D. PARTICULARS OF RECORD

- (a) Provide full particulars of the record to which access is requested, including the reference number if that is known to you, to enable the record to be located.
- (b) If the provided space is inadequate, please continue on a separate folio and attach it to this form.

The requester must sign all the additional folios.

- 1 Description of record or relevant part of the record:
- 2 Reference number, if available:
- 3 Any further particulars of record:

E. FEES

- (a) A request for access to a record, other *than* a record containing personal information about yourself, will be processed only after a request fee has been paid.
- (b) You will be *notified of* the amount required to be paid as the request fee.
- (c) The fee payable for access to a record depends *on* the form *in which* access is required and the reasonable time *required* to search for and prepare a record.
- (d) If you qualify for exemption *of* the payment *of* any fee, please state the reason for exemption.

Reason for exemption from payment of fees:

F. FORM OF ACCESS TO RECORD

If you are prevented by a disability to read, view or listen to the record in the form of access provided for in 1 to 4 hereunder, state your disability and indicate in which form the record is required.

Disability:	Form in which record is required
Mark the appropriate box with an X.	
NOTES:	
(a) Compliance with your request in the specified form may depend on the form in which the record is available.	
(b) Access in the form requested may be refused in certain circumstances. In such a case you will be informed if access will be granted in another form.	
(c) The fee payable for access for the record, if any, will be determined partly by the form in which access is requested.	

1. If the record is in written or printed form:			
	copy of record*		inspection of record
2. If record consists of visual images this includes photographs, slides, video recordings, computer-generated images, sketches, etc)			
view the images	copy of the images"	transcription of the images*	
3. If record consists of recorded words or information which can be reproduced in sound:			

	listen to the soundtrack audio cassette		transcription of soundtrack* written or printed document
4. If record is held on computer or in an electronic or machine-readable form:			
	printed copy of record*		printed copy of information derived from the record"
			copy in computer readable form* (stiffy or compact disc)
'If you requested a copy or transcription of a record (above), do you wish the copy or transcription to be posted to you? Postage is payable.			YES NO

G PARTICULARS OF RIGHT TO BE EXERCISED OR PROTECTED

If the provided space is inadequate, please continue on a separate folio and attach it to this form. The requester must sign all the additional folios.

1. Indicate which right is to be exercised or protected:
2. Explain why the record requested is required for the exercise or protection of the aforementioned right:

H. NOTICE OF DECISION REGARDING REQUEST FOR ACCESS

You will be notified in writing whether your request has been approved/denied. If you wish to be informed in another manner, please specify the manner and provide the necessary particulars to enable compliance with your request.

How would you prefer to be informed of the decision regarding your request for access to the record?

Signed at..... This..... day of.....20

SIGNATURE OF REQUESTER / PERSON ON
WHOSE BEHALF REQUEST IS MADE

Prescribed Fees

The following applies to the requester

- A requestor is required to pay the prescribed fees (R57.00) before the request will be processed;
- If the preparation of the record requested requires more than the prescribed hours (six), a deposit shall be paid (of note more than one third of the access fee which would be payable if the request was granted).
- A requestor may lodge an application with a court against the tender/payment of the request fee and/or deposit.
- Records maybe withheld until the fees have been paid.
- The fee structure is available on the website of the South African Human Rights Commission (SAHRC) at www.sahrc.org.za

FORM 1
OBJECTION TO THE PROCESSING OF PERSONAL INFORMATION IN TERMS OF
SECTION 11(3) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013
(ACT NO. 4 OF 2013)

REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2018
[Regulation 2]

Note:

1. Affidavits or other documentary evidence as applicable in support of the objection may be attached.
2. If the space provided for in this Form is inadequate, submit information as an Annexure to this Form and sign each page.
3. Complete as is applicable.

SECTION A	
DETAILS OF DATA SUBJECT	
Name(s) and surname/ registered name of data subject:	
Unique Identifier/ Identity Number	
Residential, postal or business address:	
	Code ()
Contact number(s):	

Fax number / E-mail address:	
SECTION B	
DETAILS OF RESPONSIBLE PARTY	
Name(s) and surname/ Registered name of responsible party:	
Residential, postal or business address:	
	Code ()
Contact number(s):	
SECTION C	
REASONS FOR OBJECTION IN TERMS OF SECTION 11 (1) (d) to (f) <i>(Please provide detailed reasons for the objection)</i>	

Signed at _____ this _____ day of _____ 20____

Signature of data subject/designated person

Please submit the completed form to the Data Protection Team:

(e): dataprotection@angloamerican.com

FORM 2
REQUEST FOR CORRECTION OR DELETION OF PERSONAL INFORMATION OR
DESTROYING OR DELETION OF RECORD OF PERSONAL INFORMATION IN TERMS OF
SECTION 24(1) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT
NO. 4 OF 2013)

REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2018
[Regulation 3]

Note:

1. Affidavits or other documentary evidence as applicable in support of the request may be attached.
2. If the space provided for in this Form is inadequate, submit information as an Annexure to this Form and sign each page.
3. Complete as is applicable.

Mark the appropriate box with an “x”.

Request for:

<input type="checkbox"/>	Correction or deletion of the personal information about the data subject which is in possession or under the control of the responsible party.
<input type="checkbox"/>	Destroying or deletion of a record of personal information about the data subject which is in possession or under the control of the responsible party and who is no longer authorised to retain the record of information.

SECTION A	
DETAILS OF THE DATA SUBJECT	
Name(s) and surname/ registered name of data subject:	
Unique identifier/ Identity Number:	
Residential, postal or business address:	
	Code ()
Contact number(s):	
Fax number/E-mail address:	

SECTION B

DETAILS OF RESPONSIBLE PARTY

Name(s) and surname / registered name of responsible party:	
Residential, postal or business address:	
	Code ()
Contact number(s):	
Fax number/ E-mail address:	

SECTION C

INFORMATION TO BE CORRECTED/DELETED/ DESTROYED/ DESTROYED

SECTION D

REASONS FOR *CORRECTION OR DELETION OF THE PERSONAL INFORMATION ABOUT THE DATA SUBJECT IN TERMS OF SECTION 24 (1) (a) WHICH IS IN POSSESSION OR UNDER THE CONTROL OF THE RESPONSIBLE PARTY; and or REASONS FOR *DESTRUCTION OR DELETION OF A RECORD OF PERSONAL INFORMATION ABOUT THE DATA SUBJECT IN TERMS OF SECTION 24 (1) (b) WHICH THE RESPONSIBLE PARTY IS NO LONGER AUTHORISED TO RETAIN *(Please provide detailed reasons for the request)*

Signed at	this	day of	20
.....			
<i>Signature of data subject/designated person</i>			

Please submit the completed form to the Data Protection Team:

(e): dataprotection@angloamerican.com

Section 51(1)(f)

ADDITIONAL PRESCRIBED INFORMATION

The Minister of Justice has prescribed no additional information.

Signed on _____ at Johannesburg

Craig Miller
 Chief Executive Officer
 Anglo American Platinum Limited

End of Document